



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Kamban College Of Arts and Science For Women
• Name of the Head of the institution	Dr S.Seethalakshmi	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	255401	
• Mobile no	9488029091	
• Registered e-mail	kcastvmalai@gmail.com	
• Alternate e-mail	iqackcas206@gmail.com	
• Address	Thenmathur, Thiruvannamalai	
• City/Town	Thiruvannamalai	
• State/UT	TamilNadu	
• Pin Code	606603	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Rural	

• Financial Status	Self-financing				
• Name of the Affiliating University	Thiruvalluvar University				
• Name of the IQAC Coordinator	Dr B.Mahalakshmi				
• Phone No.	255401				
• Alternate phone No.	255401				
• Mobile	8428674949				
• IQAC e-mail address	iqackcas206@gmail.com				
• Alternate Email address	kcastvmalai@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://kcas.edu.in/iqac-internal-quality-assurance-cell/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://kcas.edu.in/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.69	2021	02/02/2021	01/02/2026
6.Date of Establishment of IQAC			08/01/2019		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution Innovation Council	Impact Lecture Series	MHRD	2024(1 year)	20000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	10	
Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
If yes, mention the amount	5000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1.Enhancing innovation activities by the students through Institution Innovation Council(IIC) 2.Seminars and workshops Conducted by Industry expert's for various departments. 3. Active participation of Staff and Students in online NPTEL courses and encouraged them to publish papers in UGC listed journals , books and chapter publications. 4. Extension Activity is highly enhanced by various clubs. 5. Widen the participation of alumni.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Best Practice planned in a eminent way	implemented	
Involvement of Industry Experts in seminars & Workshops	Various departments conducted national conferences & seminars	
13.Whether the AQAR was placed before statutory body?	Yes	
Name of the statutory body		

Name	Date of meeting(s)
Sri Saraswathi Ammal Trust	15/09/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	18/12/2024

15. Multidisciplinary / interdisciplinary

Multidisciplinary or interdisciplinary approach can be implemented through various organized activities, programs, and frameworks that encourage collaboration and integration across different fields of study. Our college fosters multidisciplinary and interdisciplinary approaches through various initiatives such as Holistic understanding: Students gain comprehensive perspectives. Critical thinking: Developing innovative solutions. Career versatility: Enhanced employability. Networking: Connections across discipline. Interdisciplinary research centers: Focusing on cutting-edge areas like sustainability, healthcare, and technology. Collaborative projects: Students work in teams with faculty from various departments. Industry partnerships: Real-world applications through joint projects with industry experts. By embracing multidisciplinary and interdisciplinary approaches, our college prepares students for complex, real-world challenges and fosters innovative thinking. Many complex problems in the world require knowledge from multiple disciplines. By working in interdisciplinary teams, students can gain skills that will prepare them for careers in diverse fields. By implementing these multidisciplinary and interdisciplinary frameworks, college can provide a more dynamic and collaborative learning environment, preparing students to address the complex challenges of the modern world.

16. Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is a system designed to store and manage the credits earned by students during their academic journey, allowing them to transfer, accumulate, and access credits from various institutions or departments. It aims to provide students with greater flexibility in their education, enabling them to personalize their learning paths, switch between programs, and gain recognition for their academic achievements. The Academic bank of credits is a flexible, student-centric system implemented in our college, aligning with the National Education Policy (NEP) 2020. It enables students to earn, store, and transfer credits, promoting

academic mobility and autonomy The Academic Bank of Credits in a college promotes flexibility, mobility, and personalization in education by allowing students to accumulate, store, and transfer credits from multiple sources. It empowers students to take control of their academic path while ensuring that their learning achievements are recognized and transferable, ultimately enhancing the overall educational experience.

17.Skill development:

Skill development programs organized in colleges are essential for helping students gain practical knowledge, enhance their employability, and prepare for real-world challenges. Our college recognizes the importance of skill development in enhancing the employability and overall growth of our students. To achieve this, we have established a robust framework that offers a wide range of skill development programs, catering to diverse interests and career aspirations our college is committed to providing students with a comprehensive range of skill development programs that cater to diverse interests and career aspirations. By offering industry-relevant skills, fostering entrepreneurship and innovation, enhancing soft skills, and promoting lifelong learning, we aim to empower our students to succeed in their chosen fields and make a positive impact in the world.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating Indian knowledge and teaching Indian languages through online courses in a college setting is a valuable initiative that can preserve and promote cultural heritage while also offering students an opportunity to gain proficiency in regional languages. Our college is proud to offer an innovative online course that integrates the Indian Knowledge System (IKS) with teaching in Indian languages and culture. This unique program aims to promote India's rich cultural heritage and traditional knowledge systems, while fostering a deeper understanding of the country's diverse linguistic and cultural landscape. By integrating Indian Knowledge Systems with teaching in Indian languages and culture, our online course offers a unique opportunity for students to engage with India's rich cultural heritage and traditional knowledge systems. We invite you to join us on this fascinating journey of discovery and exploration.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is an educational framework that focuses on clearly defined learning outcomes as the central aspect

of curriculum design, teaching, and assessment. In an Outcome-Based Education system, the emphasis is on what students are expected to learn, understand, and be able to demonstrate by the end of their course or program. Colleges that implement OBE aim to improve the quality of education by ensuring that all activities, from teaching methods to assessments, align with specific, measurable outcomes. Outcome-Based Education (OBE) in our college focuses on measuring student learning outcomes ensuring graduates possess specific skills, knowledge, and attributes. The Benefits are Enhanced Employability as Graduates possess industry-relevant skills, boosting job readiness. Improved Quality focusing on student learning and achievement. The factors Implementing such a Faculty training on OBE principles and practice and Continuous review and refinement of programs and courses.

20.Distance education/online education:

Distance education or online education in colleges refers to a mode of learning where students can access course materials, lectures, and assignments through digital platforms, without being physically present in a traditional classroom. This form of education leverages technology such as video lectures, interactive forums, and digital textbooks to deliver content remotely. This mode of education uses digital technology, such as the internet, video conferencing, and Learning Management Systems (LMS), to deliver academic content and facilitate communication between instructors and students. College offering online education often provide a range of student support services, such as online tutoring, counseling, and career guidance, to help students succeed in their studies. Accreditation and Recognition: Online degrees and certifications from accredited colleges are generally recognized by employers and other educational institutions, ensuring that students receive a high-quality education equivalent to traditional, in-person learning. Online education in college offers a flexible, accessible, and interactive learning experience, making higher education more inclusive for students from diverse backgrounds and locations.

Extended Profile

1.Programme

1.1

22

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **2823**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **1002**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **1013**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **162**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **162**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	22
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2823
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

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File Description	Documents
Data Template	View File

2.3	1013
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	162
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	162
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	80
Total number of Classrooms and Seminar halls	
4.2	43949698
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	222
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The college adheres to the syllabus set by Thiruvalluvar University. To abridge the academic process, preparation of workload, timetable and lesson plan are discussed by Principal, and Heads of various departments. To keep track of the curriculum, lesson plan is maintained by each faculty which includes course objectives and outcomes, syllabus completion record, assignments, seminars and remedial action plan for the students. The purpose of the Student Induction Program is to familiarize first-year students with the resources and facilities of the college. To develop the students' knowledge, ICT enabled tools, sessions on flipped classrooms and e quizzes are conducted. Distinctive teaching methods such as skitsESSA, group discussions and events such as Guest lectures, conferences, seminars and workshops are organized. Add-on courses were organised to enhance the curriculum of the students. Project work, Internship,Field study helps the students to develop skills, work independently, collaborating with others. E-resources are accessible for students reference and	

research. Feedback from stakeholders on curriculum, teaching - learning and infrastructure were collected at the end of every semester and analyzed to take the essential curative action

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	www.tvu.edu.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows academic calendar Published by Thiruvalluvar University. The examination dates for Continuous internal evaluation (CIE) are planned according to the academic Calender. The college follows three Continuous internal evaluation (CIE) per semester. The institution follows dates published by Thiruvalluvar University for Uploading of Continuous internal evaluation (CIE) marks in the University website.

The institute has made efforts to improve the performance of students by undertaking insignificant reform in Continuous Internal Evaluation at the college level .The remedial actions taken are hereby stretched:

- Tutorial classes were conducted to clarify the doubts and emphasize more on the critical topics.
- Class assignments were given on important topics after the completion of each topic during to semester.
- Class tests on topic wise was too conducted prior to examinations .
- Students were asked to solve previous years University Exam question papers after lecture hours.
- For special support, the college provided with guest lectures and organized group discussions and seminars.
- Poor performance due to frequent absentees dealt by giving information to the parents of such students

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://kcas.edu.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**13**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**482**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum is developed to get students ready for the ever-changing demands of society and the corporate sector. Subjects like environmental science and value education are part of the syllabus offered for the second year and third year students. The clubs and cells of the college initiate various measures to impart professional ethics and human values. Webinars, seminars, workshops and competitions are conducted based on themes like the importance of tree plantations, self-care, women's rights, and sustainable development. Each club and cell has organised various programmes and competitions focusing on specific domains like human values, professional ethics, and gender sensitization. Students are taken for Industrial visits to make them aware of the industrial processes and environment. To initiate gender consciousness, the Women Empowerment Cell has conducted programmes like Women's Day Celebrations

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1264

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above
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from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://kcas.edu.in/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	
A. Feedback collected, analyzed and action taken and feedback available on website	
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://kcas.edu.in/feedback/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1002	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1002	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow Learners

Strategies for Slow Learners

1. Compensatory teaching
2. Remedial teaching
3. Developing self-learning materials (SLM)
4. Frequently varying instructional techniques in the classroom itself
5. Providing peer tutoring by high ability classmates
6. Encouraging them to articulate orally in the class & providing more chances for classroom participation
7. Teaching learning skills such as note-taking, outlining, and active listening
8. Mentoring by faculty mentors
9. Encouraging them to spend more time on reading in libraries outside the class hours
10. Additional learning opportunities through online sources like Youtube, Whatsapp, etc.
11. Encouraging them to articulate orally in the class & providing more chances for classroom participation
12. Teaching learning skills such as note-taking, outlining, and active listening
13. Mentoring by faculty mentors
14. Encouraging them to spend more time on reading in libraries outside the class hours
15. Additional learning opportunities through online sources like Youtube, Whatsapp, etc.

ADVANCED LEARNERS

Strategies for High Achievers/High Ability Students

16. Work in the place of class quizzes

17. Extended Library Use
18. Engagement in Peer Teaching
19. Tutoring slow learners
20. Academic recognition such as membership in Boards of Studies, Annual Feedback Sessions
21. More challenging questions in the Examination Question Paper through Choices set at K5 and K6 levels.
22. Writing Assignments on more Challenging Topics

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2823	150

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning:

Practical classes conducted in science departments involve individual as well as group work, under the guidance of the faculty. The faculty members foster learning environment by teaching through demonstration, visual aids, organizing exhibitions, case studies and conducting quiz on theory topics. Seminars, guest lectures, workshops, field trips and industrial visits were arranged to enhance the experiential learning of the students

Participative learning:

College gives high importance to holistic development of students beyond classroom through co- curricular and extra-curricular activities, were conducted to improve the skills of the students.

To explore the participative learning we have a college magazine which includes literary, social, scientific and cultural activity of the students and faculties. Students are encouraged to participate in inter - college competitions and sports competitions.

Problem Solving Methodologies:

Problem solving techniques enhances active participation, critical thinking, creativeness and imagination of the students. Case study is an effective tool in understanding real world problems and learning the ways to solve the problems. Project and Surveys help the students to develop their skills like selections of new/advanced topics related to their subject of interest, Group discussions, and competitive exams will enhance the problem solving activity of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	www.kcas.edu.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Smart Class:

The smart class has been set up in place for effective interactive Teaching - Learning. The smart class is equipped with high resolution multicolor LCD projector which has a contrast ratio of 15000:1 and has a HDMI port, the projector is equipped with Wi-Fi connect that makes it user friendly.

Use of PowerPoint presentation:

Institution encourages both the students and staff to use PowerPoint presentation for conducting classes/seminars. Innovative PowerPoint Presentations which include pictures, flowcharts, GIF's, animations and hyperlinks are used by staff to teach the students effectively.

Wi-Fi is extended throughout the campus including Hostels. All the computers are connected to LAN (wired/wireless). Internet access is provided through high speed fiber optic broadband of 250 Mbps

bandwidth. Students and faculty are given authenticity to access internet.

Live streaming of demonstrations:

Live demonstration of clinical/ educative procedures are recorded live in a DSLR or mobile camera and is casted on to a laptop.

Online Learning :

In addition to class room learning, facility has been created to learn through online courses, Institute possess 3000hrs of video lectures, NPTEL videos, The students are encouraged to take online courses SWAYAM and MOOC. They will be awarded the grade for those courses after evaluation as per norms.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

162

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

42

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1054

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution has an exclusive policy of internal evaluation and is committed to provide the students with various internal assessments that track, measure, assure the quality. Apart from the University examinations, the college adopts several type of assessment methods to ensure consistency of quality quotient.

The college has transparent and robust evaluation process in terms of frequency and mode.

1. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time.

2. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college.

3. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission and Seminars Presentation.

4. Unit tests are conducted regularly as per the schedule given in academic calendar. The Weightage for the unit tests varies as per the concerned faculty. The performance of the students is communicated to the students.

5. Personal guidance is given to the poor performing the students after their assessment.

6. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

7. Every department keeps the unit test data in the software for the transparency in the evaluation process.

8. For transparent and robust for internal assessment, the following mechanisms are conducted.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At Institute level:

At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason.

At University level:

Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

Challenge Evaluation: Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper. So maximum chances are given to the students to clear the subject. The entire process is maintained transparent and time bound by the university

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://kcas.edu.in/student-grievances/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (PO) is obtained by programs offering a range of required classes and optional courses. The Course Outcomes (CO) are determined for each course and mapped to the POs. The COs are quantitatively assessed and are attached to the POs in accordance with the course syllabi. If the COs are met, the POs are automatically met. In order to attain the correlation between COs and POs, specific guidelines in adherence with the university have been used during the introduction/revision of a specified course.

COs are knowledge/ skills/ abilities that the students are supposed to know in their process of learning and also carry out the same with better understanding as a result from their learning experiences in each course. As a well-formed COs facilitates the faculty in assessing the attainment of the COs at the end of every semester. It also helps the faculty in scheming appropriate teaching methods and evaluation methods to attain the designed COs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	www.tvu.edu.in
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A teacher works directly with the student and they share their hardships openly at the hour of the class. The assignments between the internal and the class assessments and the students results show that the student has acquired an understanding of the subjects taught. The three internal evaluation marks show the students results. Based on performance of students in two internal

test and model exam, internal marks are allotted for each student through the university web portal entry and also in the ISMS section of the each department in the college. Students can check the internal mark through their mentor. The average pass percentage of the class in the end semester examination is also an indication of the general progress of the class as a whole. Hence, Continuous Internal Assessment can also be taken as an evaluation method of the attainment of the Programme Outcomes and Course Outcomes.

In our college, other than the above said methods of evaluation, the attainment of the Programme Outcomes and Course Outcomes are evaluated using student seminars and course assignments. The feedback regarding the course also depicts a clear picture of the attainment of PO and CO.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	www.tvu.edu.in

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1006

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://kcas.edu.in/wp-content/uploads/2024/12/SURVEY-NEW.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****0**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created an eco-system for knowledge creation and transfer. By recruiting and developing optimal human resources, leveraging on efforts for knowledge discovery and dissemination and offering cutting-edge infrastructure, the college has established an atmosphere for learning and creativity. The college has established an innovation ecosystem. For effective and efficient knowledge growth, the college conducts workshops, seminars and conferences. The college has well established buildings, laboratories, libraries and so on. Environmental studies has been included as a requisite paper for students, which enhances their practical and subject knowledge towards the maintenance of a green campus, which further helps to maintain an ecological healthy environment. The college research cell fosters a research culture among faculty and students by organizing a variety of workshops, seminars, training programs and special meetings aimed at promoting research. Faculty and students are encouraged in writing scientific papers. They are also motivated to publish their articles in referred journals and reputed conference proceedings. The college has a departmental research committee with subject experts to guide students. Faculty members keep track of all publications and record them accordingly. The cell encourages researches to publish in ISSN- recognized UGC journals and UGC-affiliated research publications. With the support of action research, the research cell assists the college in enhancing the teaching learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://kcas.edu.in/news-events/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

27

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

74

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

174

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Kamban College of arts and science for women organizes a number of extension activities in the neighborhood community to sensitize the students to social issues and community needs. The students of our college actively participate in social service activities. The college effectively runs the movements like NSS, YRC, RRC and EDP, TALLY units. Through these movements the college undertakes various extension activities in the neighborhood community.

NSS organizes a camp in nearby villages every year and several activities are carried out by NSS volunteers addressing social issues which include cleanliness, Drug ban awareness, Special medical camp, awareness program etc. Programs like My Soil My Country, Eye camp, First aid awareness, Health care day, Field work are conducted. Through the active participants of YRC students Effect of Mobile phones in students life RRC and WOMEN EMPOWERMENT CELL organizes Menstrual health on women wealth programs on menstrual health issues. EDP club organizes Two days workshop on crochet knitting programs, Entrepreneurship in India in 2023 challenges opportunities and growth seminars etc.

File Description	Documents
Paste link for additional information	www.kcas.edu.in
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1340

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus in Tiruvannamalai spans 24 acres and is roughly 10, 29,300 square feet in size. The campus consists of five academic buildings that include large classrooms, well-equipped labs, a library, a large auditorium, air-conditioned seminar halls, a clean hostel, a canteen, a sanitary mess, and an administration block. The institution's infrastructure is well-built. The college's management plans to build the necessary and sufficient infrastructure facilities when demand and need arise, keeping in mind the policies for infrastructure and development. The infrastructure facilities and learning resources are categorized as under:

(a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences.

(b) Support facilities include hostels, non-resident students' centers, canteens, convocation hall, seminar halls, International seminar hall complex, committee rooms, agricultural farms, Biodiversity Park, sports grounds.

(c) Utilities include safe drinking water, restrooms and power generators.

Classes are scheduled for optimal utilization of the available physical infrastructure. Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing.

The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

The Libraries at KCAS are integrated knowledge resource centers comprising, a Central Library, libraries in computer science, Commerce, science and languages Faculties and Departmental Libraries.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.kcas.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has all necessary facilities for sports and games. The college ground is spread across an area of 11,683 sq. feet. A spacious play ground with indoor and outdoor games facilities provided. A playground with open stage for conducting various sports events in the premises. The play field is well maintained for practice and play. We have established fine arts club.

They are conducting cultural activities periodically and our students are participating in intercollegiate cultural competitions. Store room, rest room, Xerox copying room, vehicle shed, stores for office stationary are available. Auditorium with 3500 seating capacity and a seminar hall with audio visual resources are established for the conduction of cultural programmes, workshops, seminars, conferences, debates, college celebrations, various meetings and inter collegiate meet.

Major cultural events are organized in seminar hall and also at the auditorium/ open air auditorium. Facilities for outdoor and indoor sports and games that include badminton, volleyball, basketball, carom, table tennis and chess, and gymnasium also exist in the campus. The Sports department focuses to promote indoor and outdoor games and plays a vital role for the overall grooming of student life on campus. Intra -college and inters -college games and sports competitions are organized regularly every year for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

80

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.kca.edu.in
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43949698

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Kamban College of Arts and Science for Women College Central Library is fully automated, in the year of 2020 using Koha - Open

Source Integrated Library Management System (ILMS) version 18.05, is for managing the enormity of the library effectively.

Koha suite is a client-server application, which contains modules like the User Login, Circulation, Cataloging, Patrons, Serials, Acquisitions, Advance Search, Reports, Tools, Koha Administrations and Online Public Access Catalogue (OPAC) for library maintenance.

The Document Catalogue module registers the new entries of books, journals, published articles and non-book materials like CD's and DVD's. Bibliographical details of all the books and journals can be viewed through this document catalogue module. The Barcode Circulation module automatically records the issue and return of books by the students. Books are made available for borrowing after screening the same via barcode reader.

The library also facilitates an OPAC. This is a personalized web page which enables a user to view the details of all the books, journals, articles CD's and DVD's. The software also enables its user to check the current status of the resource like reference, circulation and due date. Koha also facilitates students to state, classify, denote and suggest books that could be viable for purchase.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	www.kcas.edu.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****312737**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****2839**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution has enough classrooms, seminar halls, laboratories, and other facilities for teaching and learning. Classrooms are well-ventilated and furnished, and have LCD projectors, Wi-Fi, and LAN. Seminar halls have speakers, microphones, LCD projectors, LCD screens, white boards, and public addressing systems. Laboratories are well-equipped with the latest instruments and high-speed Wi-Fi network. Computer lab is equipped with huge collection of high-configured systems with fully connected, both Wi-Fi and LAN broadband connections.

With the increasing demand for internet access in educational campuses due to evolving standard of education and flexibility offered by the Internet - universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and

stable wired or Wi-Fi network campus for their students. As per the current market trend, most of the students like to carry 3-4 devices with them like mobile, tablets, laptops, iPods etc. with them to campus.

Currently we are having five WIFI connections of Airfiber lease line of 100 MBPS form Nasik road railway station through RF link. Also we have provided Wi-Fi facility to student at both hostels as well as in campus. Cyber-roam firewall is to prevent illegal access of internet. Cyber-roam's product range offers network security solution (Firewall and UTM appliances), centralized security management system is available for the systems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

222

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43949698

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities

Classrooms and Seminar hall:

Before commencement of each semester, Head of the department and class incharges inspect the class rooms and seminar hall to checkout the adequacy of furniture, working of projectors, tube lights, fans, etc. and make sure all the facilities are available in good condition for the students.

Laboratory Facilities:

Laboratory is managed and maintained by a faculty incharge, laboratory assistant/computer operator etc. Annual proposals for purchase of new equipments, repair and maintenance of available equipments are prepared by the concerned lab incharges and submitted to Head of the Department.

Computers:

Each department has its own computing laboratories fully equipped with latest computer systems, printers, scanners, relevant license software and internet connectivity for the benefit of the students.

Academic Facilities:

Library:

The Central Library Committee comprising of a senior faculty member from each department recommends the purchase of new

editions, number of volumes based on strength of students and inputs from course coordinators.

Support Facilities:

The central Sports Complex of the campus is having In-door game facilities for Table Tennis, Carroms, Chess, etc. and Playground for out-door games Like - Cricket, Football, Tennis, Volleyball. Physical Department headed by the Physical Director is responsible for purchase and maintenance of sports equipments.

Institution provides various other services/facilities for the students and staff members :

- Auditorium for conducting events.
- Campus Plumber & electrician for repairs and maintenance work.
- Full time Network administrator for addressing internet and networking problems.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.kcas.edu.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

351

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

82

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://kcas.edu.in/news-events/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**842****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****842**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

116

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****134**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year****1**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every department in the college has an association with a view to encourage the students to face real life situations and to develop group dynamics. Institute promotes representation of students on academic and administrative bodies. The principal shall be the patron of the association. HOD or association staff in-charge will be the organizer. (Final year student shall be the chairperson and secretary of the association and second year student will be the joint secretary of the association.) .The Associations are,

- **Tamil illakkiyamandram.**
- **Ecstasy English Literary association.**
- **Commerce and Management association.**
- **Computer science association in the name of ACMES.**
- **Chemistry association.**
- **Maths association in the name of Ramanujam**
- **Physics association in the name of Aryabhatta**
- **Fine Arts association.**
- **Athletic sports association.**
- **Quiz club.**
- **Readers club.**

The Activities of the association are to conduct Guest lecturers, seminars, management games, computer programs, cultural programs and organization of audio-visual programs. Students will be encouraged to participate in District, State, National & University level competitions.

Students are encouraged to take active part in the various Sports/Games activities provided by the College to enable their healthy growth and personality development.

File Description	Documents
Paste link for additional information	https://kcas.edu.in/news-events/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of KAMBAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN, THIRUVANNAMALAI was formed on the auspicious day of 14.10.2023, named in the presence of Principal, Dr. S. Seethalakshmi & Coordinator of the Alumni Committee, Prof. G. Shanthi, and other faculty members and many enthusiastic former

students of the college.

The welcome speech for the occasion was given by our Principal Dr. S. Seethalakshmi, followed by all teachers were present in the occasion. Many of the enthusiastic ex- students were present for the formation of the Alumni meet. During the meet it was decided to form the Alumni Association.

OUR MISSION:

- To re-unite in the nest from where we grew and flew off.
- To build a bridge between college life and career life, so as introduce present students to the professional world and to make them proactive to face the challenges that may emerge in their career path.
- To provide job opportunities to fresh bachelors through references of professionals.
- To conduct orientation and training programs to students on various topics to enhance their skills.

PLAN OF ACTION:

- Conducting periodic meetings of the committee to sort out plan of action.
- Conducting training sessions on industry practices and professional approach by industry professionals.
- Conducting personality development trainings, interview answering skills and confidence building programs.

File Description	Documents
Paste link for additional information	https://kcas.edu.in/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of Governance:

- The KCAS follows the guidelines from UGC and Thiruvalluvar University and aims for continuous improvement through the implementations of ISO 9001:2005 and IQAC norms and participating in NAAC, NIRF, MHRD, etc.
- An empowered team including Principal as Convener, Teaching / Non Teaching Staff, Supporting Staff, Students Representatives, Stake holders, Alumni are involved at various levels of governance. The Head of the Institution monitors the Mechanism of Administration and Academic Process. The other committees like NSS, YRC, RRC and other clubs like (ECO CLUB, WOMEN EMPOWERMENT CELL, etc) support the Vision and Mission of the college.
- Well-structured systems, procedures and policies have been developed, approved by the Management and documented.

Perspective/Strategic Plan

- Conducting a series of Innovation & Entrepreneurship related activities through the EDP Cell Under Institution Innovation Council to promote the innovation and entrepreneurship culture among the students.
- In Women Empowerment Cell various awareness camps are organized to uplift the girls socially, intellectually, health, legal, defense techniques, etc in order to equip them with the right knowledge for their life.
- Conducting more numbers of International and National Level Technical Conferences, Symposium, workshops and FDPs Organizing every year on Arts and Science Technology with total funding by the institution to bring out the hidden technical talents of the students

File Description	Documents
Paste link for additional information	https://kcas.edu.in/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. At the Academic Level. At the academic level Secretary, Correspondent, Principal, Prof. In charge, Heads of the departments, IQAC Members, Mentors, Teaching Staff, Office Superintendent, Non Teaching Staff, Students Union, Student Representatives, Stakeholders, Alumni and various committees jointly empowered to propose, design, formulate and execute the plans related to examinations, discipline, grievances, support services, organizing various functions etc. within the framework of the governance. The academic activities are carried and monitored under the supervision of the principal. The examination system is monitored and controlled by the controller of examination. The Placement cell Arranging pre-placement training and programs to the students . Communicating with the potential employers to arrange for the job placement at the campus. Arranging the entire placement event with the necessities. Communicating with the employers on the offers letters to the students and ensure the necessary arrangements are carried over.

2. At the Administrative level President , Secretary Correspondent of the College, College Committee Members, Principal jointly take the decisions regarding admissions of students, bringing new courses in the institutions, developing infrastructure facilities and construction of new buildings etc. to the run the institution successfully. The effective practice of decentralisation and participative management is clearly reflected in the admission process adopted by the institution. UG and PG admission have witnessed a significant increase due to decentralisation and participative management. The College ensures publicity and transparency in the admission process. The admissions to both UG and PG is done through advertising in all mass media.

File Description	Documents
Paste link for additional information	https://kcas.edu.in/disciplinary-action/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality policies and strategies. It is effectively deployed to focus on bringing quality improvements .

Teaching and learning

Periodical evaluation of the curriculum and syllabus is carried out to provide an depth knowledge to the students on the subject.

ICT enabled modern technology is used in teaching and learning.

To help the slow learners remedial classes are conducted.

Research and development

Staff members and students are motivated to have a research culture and facilities are provided to promote outcome based research.

Publication by the faculty and students is encouraged.

Workshops seminars and National Level Conference are conducted to get an exposure to the latest trends to have interaction with eminent researchers.

Community engagement

Outreach programmes are given importance to serve the society.

Extension programmes are made compulsory for the students and credits are allotted for such activities.

Human resource planning and development

Availability of adequate staff members is ensured.

Orientation programme are conducted for the fresher's to bring them in line with the college atmosphere.

Industry interaction

In-plant trainings and industrial visits are made part of the curriculum.

Projects in the post graduate courses are carried out in collaboration with industries Experts from the industry are invited to give guest lectures.

Possibility for creating MOUs with industries is being studied.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the governing body whose powers are defined by the Vice Chancellor of our organization. The Rules and Regulations are finally approved by Secretary. Principal is the chief executive and administrator of the college who coordinates all the activities of the college.

Principal is also the chairperson of the Staff Council which functions through various committees to carry out various functions of the college. The decisions related to academics like workload calculation, library purchases, time tables, maintenance of infrastructure, admission etc. are taken by the Staff Council through its committees, subject to provisions and ordinances of the organization.

The Head of the Department and Class Incharge of 10 departments, Warden, Librarian, Administration Officer, Senior Personal Assistant, Senior Technical Assistant, Computer Facility Provider and Student Staff Advisor report to the Principal and carry out all the functions of the college. The college has a well defined organizational structure in the administration. Hierarchy of the staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the Management and University.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
ON DUTY provided:	
◦ Faculty Development Programmes • Faculty Enhancement programmes for skill up-gradation and training are organized for both teaching and non-teaching staff.	
Medical Benefits	
• Health Check-up Camps are regularly organized by the College through tie-ups with hospital.	
Financial support for Publication of Research Articles	
• The Institution provides substantial amount as reward to faculty who publishresearch articles in UGC CARE Listed journals, Scopus and Web of science.	
Financial support to attend Seminar / Conference / Workshops and FDP	
• To update the quality of teachers, the Institution provides the registration cost for participating in seminars, conferences, workshops and Faculty Development Programs.	

Free Transport

- During regular working days, the college provides free transportation for faculty and non teaching staff.

LOP Exemption

- The college has given its entire faculty and staff exemption from loss of pay due to circumstances such as marriage and medical leave.

Awards

- Faculty are recognized and appreciated during College Day for achieving 100 percent results in their respective subjects.

No Objection Certificate for PhD:

- The college has given No Objection Certificate for those staff willing to do their PhD.

Support Facilities

- Bank facilities
- Facilities such as lifts, ramps, braille, and others for differently abled.

ICT Facilities

- Laptop/Desktop facilities are provided in the library and staff room.

Loan Benefits

- Both the teaching and non-teaching staff can avail Loan facilities.

Leave for PH.D /NET/ SET Examination

- The institution facilitates leave to faculty members to complete Ph.D / NET/ SET.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

56

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:

Student feedback: This comprises of collecting and analyzing feedback from the students on teaching quality, communication

skills, subject knowledge, regularity in taking classes, preparation of content to deliver, availability in the campus for doubt clarification, punctuality etc.

Self-Appraisal Form: Every faculty member is required to submit Self-Assessment Form to the Principal at the end of the academic year. Faculty performance is reviewed based on student results, punctuality, commitment, teaching skills, number of papers presented, conferences and workshops attended, research projects undertaken and active involvement in other college activities.

Alumnae Feedback: Feedback is collected from the Alumnae and analysed by the IQAC. The principal takes care of considering the suggestions and subsequently records the action taken.

Performance Appraisal Report (PAR) for Non-teaching staff is undertaken on annual basis.

Based on the performance and the feedback, the principal also takes personal interest in guiding the nonteaching Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit Internal audits are conducted on a regular basis by the college's own internal audit team. The monthly internal audit report serves as a guideline for scrutiny, monitoring, and adherence to norms for perfect financial control and management.

External Audit An independent Chartered Accountant appointed as a Statutory Auditor of the Institute conducts the external audit. This process begins with a review of the internal audit team's findings and observations, as well as the explanations provided by the colleges' accountant. Taking these findings into account, a complete list of requirements for compliance and reports to the statutory auditor is provided. For completing the auditing of the financial statements of the college. The same ensures that the books of accounts reflected are true fair in view of operational

activities and the financial position of the college for the relevant financial year. The college makes financial decisions based on proposals received from departments and recommendations from the Planning and Evaluation Committee for each academic year. The funding will be used to equip libraries, laboratories, and faculty extension initiatives, to provide seminars, workshops, and symposium, and to facilitate student enrichment programs .The external audit reports for the 2023-2024 year is attached.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2, 61, 500

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources The college has a well-defined financial policy in place to ensure that funds are used efficiently for academic, administrative, and infrastructural development, eventually catering to the college's vision and mission. Fee collection, employee pay rolls, attendance register, expenditures, bank transactions, investments, stock accounts, cash register, and other financial documents are diligently handled. Staff accounts are kept in order so that the cash flow or expenditure/income positions may be assessed and tracked properly at given moment. The planned utilization of fund is as given below: For salary and

welfare measures of faculty and administrative staff For mandatory deposits like insurance purposes, library e books subscriptions, etc. For creation and maintenance of academic infrastructure such as reading rooms, digital library, projectors, etc. For purchasing of equipment and software like message software (I-SMS), Lab Technique Tools. For research and development such as conducting the national level seminars, workshops and conferences. The college also offers provision for advancing additional funds in case of an unanticipated purchase or other activity. The Principal and department heads examine the requirements and set priorities while allocating financial resources ensuring the most efficient use of available funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was established on 08/01/2019. The IQAC monitors the implementation of vision and mission of the college. IQAC prepares perspective plan of development for the college and execute it in a strategic plan of every year.

Practice - 1 - Developing Quality Culture among Teachers

Every year, in the initial meetings, IQAC takes review of the status of the teachers' research work and performance such as Ph.D. research publication, Research Guidance, Seminar participation etc. Initial minimum teachers who hold Ph.D. degree. The positive motivation quality strategy of IQAC encouraged majority of the teachers to register for the Ph.D. and submit more and more research proposals to the various funding agencies. Now college has more Ph.D completed faculties and also NET/SET qualified faculties. The Faculty development Program conducted for enhancing the academic and intellectual environment.

Practice - 2 - Academic and Administrative Audit (AAA):

Academic and Administrative Audit (AAA): The IQAC initiated the Academic and Administrative Audit (AAA) primarily to take account

of teaching-learning processes in all disciplines and to institutionalize documentation and record-keeping of all academic and administrative matters of every department. The internal academic audit is conducted by academic coordinators every semester for fulfillment of IQAC-driven practices toward quality assurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC complements the Teaching Learning activities and modify it after taking reviews, suggestions.

1. Preparation of lesson plan for each Semester: Every teacher in the different UG and PG departments of the college prepare a monthly lesson plan and record the progress of the completion of the course. This helps teachers to review the effectiveness of the teaching-learning process in the classroom and make necessary adjustments as per the requirements of the class.

2. Academic review through periodical meetings:

The IQAC conduct periodical meetings with the departments, Internal Examination Committee, Council of the Heads, the principal, College Development Committee throughout the academic year in the presence of the IQAC coordinator. College has faculty coordination committees separate for Arts, Commerce and Science streams. Faculty Head (HOD) meet regularly with relevant services to assess academic and administrative issues. Important questions are discussed in meetings with IQAC and Faculty heads. The teachers and students are interacted regarding the changes in the curriculum, new teaching methods and ICT use.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	www.kcas.edu.in
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments. we need education seriously to focus on promoting the equal participation of women and men in making decisions; reducing enrolment gap between women's and men's access; giving equality in learning process, educational outcomes and external results; and providing equal benefits for both sexes. The concept of gender equity refers to "fairness of treatment for both women and men, according to their respective needs. This may include equal treatment or treatment that is different but which is considered equivalent in terms of rights,

benefits, obligations and opportunities"The institution supports gender diversity and seeks to create an inclusive space for third genders with measures like formal introduction of the third gender option in college forms, conduction of Annual Sensitization workshops, uploading of Special lectures on gender sensitization on the college website and meetings with representatives of the Students' Union regarding gender equity. The creation of Women's Cell for the redress of grievances of female students has served the all important purpose of providing a platform for their free and active participation, voicing and expressing their opinions, views and issues favouring promotion of gender equality. To ensure safety and security, CC cameras have been installed inside the college premises.

File Description	Documents
Annual gender sensitization action plan	https://kcas.edu.in/nssrrc-and-ycrc/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kcas.edu.in/facility/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College adopts the policy of Reduce, Recycle and Reuse. The Institution is conscious of its responsibilities to the environment and has taken the following initiatives to maintain an Eco-friendly campus.

WASTE MANAGEMENT STEPS INCLUDING SOLID WASTE MANAGEMENT

- The Green-colored dustbins are meant for wet and biodegradable wastes. Other color dustbins are meant for disposal of plastic wrappers and non-biodegradable wastes.
- Cleaning or emptying of the dustbins is being done on a regular basis from 7.00 am to 9.00 am and at 4.30 pm every day.

SOLID WASTE MANAGEMENT

- The major solid waste which is generated in the Campus includes Paper, Leaf litter and Kitchen waste.
- Leaves being shed are a major solid waste generated.
- Metal and wooden waste is given to authorized scrap agents for recycling
- The chemical waste generated in Life Science and Bioscience Laboratories are segregated regularly.
- The vegetable scraps and fruit peels are used in vermin composing.
- Single sided used papers are reused for writing and printing in all departments.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	A. Any 4 or All of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Geo tagged photos / videos of the facilities</td><td>View File</td></tr> <tr> <td>Various policy documents / decisions circulated for implementation</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant documents</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	No File Uploaded			
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	No File Uploaded										
Any other relevant documents	No File Uploaded										
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution											
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above										
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Reports on environment and energy audits submitted by the auditing agency</td><td>View File</td></tr> <tr> <td>Certification by the auditing agency</td><td>No File Uploaded</td></tr> <tr> <td>Certificates of the awards received</td><td>No File Uploaded</td></tr> <tr> <td>Any other relevant information</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and	A. Any 4 or all of the above										

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socioeconomic and other diversities. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, teacher's day, orientation and farewell program, Induction program, oath, plantation, Women's day, Yoga day, and also festivals like Ayudh Pooja celebration, Ganesha Festival. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, and other diversities. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level across all engineering disciplines to create awareness and sensitizing the students and employees to constitution obligation .As a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. In addition to this many regular programs are conducted by Institute Innovation Council (IIC) cell of the institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kcas.edu.in/news-events/
Any other relevant information	www.kcas.edu.in

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to

A. All of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex.

Our Kamban College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. Our College undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens.

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people.

Republic Day will be celebrated annually remember father of Indian Constitution and to awaken constitutional values, rights, duties

and responsibilities among students and staffs towards the nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: VILLAGE ADOPTION PROGRAM

YouthforRuralReconstruction

Objectives:

Kamban College of Arts and Science for create awareness and motivates the next generation to adopt the rural living through the National Services Scheme by conducting the special camping program every year by adopting village in the concept of Youth For Rural Reconstruction

The Context:

Our Institution located at Tiruvannamalai District offers Sixteen Under Graduate courses, Eight Post Graduate Courses. Eight M.Phil Departments and Six Certificate courses. The buildings and its infrastructure are set in wholly natural phenomena and our college is surrounded with many varieties of flora and fauna. We have created so many clubs such as National Service Scheme, Youth Red Cross, Red Ribbon Club, Eco Green Club, etc., .

.The Practice:

Our Institution tries to create a great impact on the society. The faculty members and our students have shown their keen interest towards the Society.

Title: Donated to Napkin

Objectives:

Our institution creates awareness among the Students to providing basic needsto the orphanage and ensures that all the children have their food, clothes, shelter and sanitary napkins that can help educate people about menstrual cycles, reproductive health, and the natural and healthy process of menstruation.

The Context:

Poverty is a major factor that leads children to be separated from their families and enter into orphanages. Families facing poverty may struggle to access essential services, such as health, education, and financial support

File Description	Documents
Best practices in the Institutional website	https://kcas.edu.in/2024/02/09/students-donated-napkins-to-iqac-cell-on-09-02-2024/
Any other relevant information	https://kcas.edu.in/wp-content/uploads/2021/12/institutinal-distinctives-for-upload-to-website-converted.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Holistic Development:

The performance of the institution in one area distinctive to its priority: College gives priority to promote education to poor students of rural background with an objective "Hard work makes women to achieve" So, our college provides academic environment to those aspiring students of the rural area so that they can move ahead in their academic endeavour. Keeping holistic development of the students in view, the college encourage them to participate in extracurricular activities (NSS, cultural, literary and sports) so that they cop up with students of the main stream. Besides, the college also organizes several talks, seminars, workshops etc., to apprise students to the burning national and international issues.

Intellectual Development through Education:

Empowerment through Education The institution employs innovative pedagogical approaches, involving mentors, industry experts, and professionals. It identifies curriculum gaps, offering remedial classes and library access for holistic learning.

Social Development:

Social skills are nurtured to focus on empowering women and society through various activities conducted. These activities aim to foster a sense of community and social responsibility among our students. Village adoption programme through NSS unit is also organised. There are several seminars organized addressing health issues, mental health awareness, menstrual hygiene, gender equity etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To inculcate online learning through add on courses.

To continue to provide holistic value based education

To inculcate entrepreneurial abilities in students to face the challenges of corporate world.

To stimulate the academic environment for promotion of quality in teaching-learning process

To undertake quality-related research studies, consultancy and training programmes

To conduct various activities that will help students and staff to develop these skills

To increase Extension activities

To develop more formal linkages through MoUs

To facilitate continuous upgradation of the college

To organise more workshops, seminars and conferences

To create awareness and initiate measures for protecting and promoting environment

To promote Research by students and Faculty

To monitor Quality Assurance and Quality Enhancement activities

To support various Staff Welfare measures.

To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages

To foster and strengthen relationship through Faculty and Student Exchange Programmes

To devise techniques to improve Teaching Learning & Evaluation process

To continue to provide formal education to needy and deserving students

To arrange career guidance programmes

To emerge as an exemplar to other colleges